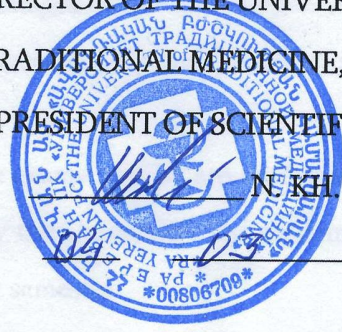


I APPROVE

THE RECTOR OF THE UNIVERSITY  
OF TRADITIONAL MEDICINE,

THE PRESIDENT OF SCIENTIFIC COUNCIL:  
N. KH. SARIBEKYAN



2019

## ORDER

### ON STUDENTS' REMOVAL (RELEASE) AND RESTORATION

#### I. GENERAL PROVISIONS

1. This order regulates the relationships with the dismissal and the restoration of student's rights of UTM.
2. The terms used in this order are;
  - 1) academic debt- semester exam results, including two re-examination stages, failure to collect credit for the subject course,
  - 2) unsatisfactory academic performance, failure to collect credits required by the exam results,
  - 3) subject difference (course); a subject not included in the student's curriculum or more than one-third the difference in credits for any subject,
  - 4) interruption of study- removal or dismissal of a student from the University, or termination of study on the grounds set in the Order.

#### II. INTERRUPTION OF STUDENT'S LEARNING

3. The student is expelled from the University;
  - 1) due to poor academic performance, except as provided in paragraph 11 hereof,
  - 2) Legislation of the Republic of Armenia or the University Charter, or internal disciplinary rules, or in case of failure or improper performance of the obligations set forth in the learning contract between the University and the student.
  - 3) Failure to pay tuition fee within the time limit set by the University.
4. The student is dismissed from,
  - 1) according to his/her application,
  - 2) in case of transfer into other institution.
5. Decree on student release from university according to his/her application cannot be given, if he/she is a subject to removal as provided in paragraph 3 of this Order.
6. Student's learning is terminated in case of;
  - 1) conscription for compulsory military service,
  - 2) pregnancy and childbirth, as well as child care leave of up to 3 years of cases,



- 3) academic leave due to health condition,
- 4) the absence of solvent because of being socially disadvantaged.
7. Orders of removed or dismissed male students are presented to the relevant territorial military commissariats by the University within 3 working days.
8. Free repayment of academic debt for students who fail the exams or who are academically insufficient is carried out in accordance with the procedure established by the University. The academic debt repayment deadline is set until the end of the third week of the current semester.
9. In the case provided for in paragraph 3 (1) of this order the decree of student's removal from the university is after summarizing the results of the re-examination of the academic term debt within 5 working days about which the student is notified in writing in advance.
10. In case of removal or dismissal of a student, he/she will be provided with a copy of the relevant order, academic certificate and secondary or secondary vocational education diploma within 5 working days, upon request in accordance with the procedure established by the University. A copy of the graduate certificate from the University shall be kept in the student's personal file.
11. Students with ongoing academic insufficiency have the right to retake academic debts of up to 12 credits subsequent to the examination period of 4 rounds of 2 follow-up sessions. The student has the right to retake the subject up to twice within the above deadlines. Academic debt remaining after two resignations, regardless of quantity, is not a subject to retake and is the basis for the student's removal from the University.

### III. RESTORATION OF STUDENT'S RIGHTS

12. Restoration of student rights is permitted starting from the second semester of the first year, within the scope of the license specified for the particular profession (educational program), with the exception of students who have terminated their studies in cases specified in point 6 of this Order, in accordance with paragraphs 3 and 4 of this Order, those student's rights, who have been removed or dismissed from the University, are restored for at least one semester after termination of the study.
13. In the cases referred to paragraph 6 of this Order, students who have terminated their studies, shall be restored to their current status until the termination of their studies.
14. It is not permissible to restore the student rights of a former student in a non-accredited institution (profession) in an accredited institution (profession).
15. Applications for the restoration of student rights are submitted to the rector of the host institution 2 weeks before and after the semesters.
16. At the time of restoration only in case of having academic debt for the given semester, the institution shall issue a restoration order making a positive decision about restoring student's rights.
17. Substantial differences in the availability of debt or previous academic semesters the university issues a registration order making a positive decision about restoring student's rights. In the manner prescribed by



the University, after passing subject differences (with a maximum of one option of re-examination) before the beginning of the examination of the semester, the student is enrolled in the University.

18. Repayment of academic debt is done during the exam period provided by the curriculum including two re-examination rounds.
19. The decree of the student's restoring student rights is made only after making the necessary payments in accordance with the procedure and terms set by the University. The student is exempted from learning and attending courses that have previously obtained credits.
20. Student is restored in the semester from which study has been interrupted, if the subject differences and academic debt subject to resumption at the time of recovery do not exceed 20 credits, except as provided in paragraph 6 hereof. Otherwise, the student is offered to resume his / her student rights less than the semester, from which the requirement referred to in this paragraph for subject differences is satisfied in case of continuing education.
21. According to subparagraph 1 of point 6 of this order, a student who has interrupted learning is restored upon termination of study, if the student submits his application for restoration of his rights not later than two months after winter conscription after the date of removal, and during three months of summer conscription, irrespective of the number of licensed places for a particular profession (educational program), caused by subject differences and academic debt. If the student does not submit a restoration application within the specified period, the student is expelled from the University.
22. According to point 6 of this order the student who has stopped learning, at the time of restoration in the absence of a relevant course in the former specialty (educational program), on the recommendation of the institution and with the consent of the student, can be restored by a related profession (educational program), and in the absence of the latter- other specialty (educational program), irrespective of the number of licensed places for a particular profession (educational program), subject differences and academic debts.
23. The application of the restored student, the academic reference, the copy of the restoration order, the contract with the institution, the final document of secondary or secondary vocational education and a copy of the tuition fee payment receipt shall be kept in his personal file.